

### **Table of Contents**

APPLICATION FOR BENEFITS	
HELP ME FIND RESOURCES	1
SELF-REFERRAL	
CORRESPONDENCE	
COMMUNITY PARTNER	
APPENDIX	
SCREENSHOTS:	
3( REENSHOTS:	

**Application for Benefits (AFB)** 

Figure	<b>Update</b>
1 - 2	<b>AFB.</b> New messages when a new application for benefits is initiated and the Food Assistance Program (FAP) is
	selected, a "Save Yourself Time" message will display if the applicant has action that can be taken before submitting
	a new application.
3	<b>AFB.</b> New state resource triggered for the Emergency Rental Assistance Program when a resident starts an AFB
	with State Emergency Relief as a program. When the resident clicks "Continue" on the program selection page pop
	up about COVID Emergency Rental Assistance (CERA) program will display with two options:
	More Info About CERA.
	X to take them to the page following program selection page.

# **Help Me Find Resources (HMFR)**

Figure	Update
4	<b>HMFR.</b> When a resident selects the following needs statements in a HMFR survey, then the CERA resource will be
	triggered for the COVID Emergency Rental Assistance Program.
	Get help paying for rent
	Get help paying for gas (or turning gas back on)
	Get help paying for electricity (or turning electricity back on)
	Get help paying for water (or turning water back on)

## **Self-Referral**

Figure	<b>Update</b>
5	<b>Self-Referral.</b> New message "You'll be hearing from soon us!" after a self-referral is sent to MEAP, WIC, Resend
	WIC, MVAA, AAA, Michigan Works! LEO, and Michigan Home Visiting for resident understanding of who will
	be contacting them.
6 - 7	<b>Self-Referral.</b> New notification email and message on their MI Bridges dashboard after a self-referral is sent to
	MEAP, WIC, Resend WIC, MVAA, AAA, Michigan Works! LEO, and Michigan Home Visiting for resident
	understanding of who will be contacting them.



## Correspondence

Figure	<b>Update</b>
8	<b>Correspondence.</b> Residents can elect to no longer receive paper copies of letters from MDHHS by regular mail.
	Letters will be available online in MI Bridges. Some letter will still be sent in the mail for privacy purposes. A letter
	will be generated when elected to received only electronic correspondence (no longer by mail) and when a resident
	elect to no longer receive letter electronically and start receiving correspondence via paper mail. A resident can elect
	to switch back to paper copies at any time.

**Community Partner (CP)** 

Figure	Update
NA	<b>CP.</b> Report Enhancement! If MI Bridges user permission allow, the "Applications and Renewals Breakdown", will
	display two titles "Applications Breakdown" and "Renewals Breakdown". When viewing the benefits tab of reports,
	"Household Member Per Program", is split into two topics "AFB (Application for Benefits) Household Member Per
	Program" and "RMB (Renew My Benefits) Household Member Per Program". RMB will no longer display Women
	and Infant Children (WIC) and State Emergency Relief (SER).
NA	<b>CP.</b> Home Visiting Proactive Referral Enhancement! When a Home Visiting (HV) referral is sent from Application
	for Benefits (AFB), the acronym corresponding to the program of that referral will be shown along with the existing
	Need. The tables in Unassigned, Assigned, and Completed tabs and/or the Referral Details page, the Need for Home
	Visiting Referrals include the acronym for the program the referral the resident self-referred.

# MI Bridges

## **Appendix**

## Screenshots:

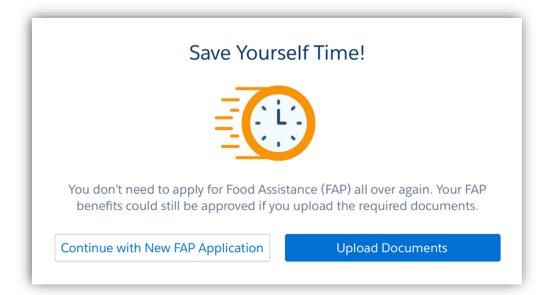


Figure 1: AFB



Figure 2: AFB



## Unable to pay bills because of COVID?





If you are a renter who has fallen behind on your rent and/or utility bills, the COVID Emergency Rental Assistance (CERA) program can help you catch up. We recommend applying for CERA first because more assistance is available and you can get help faster.

Learn More About CERA

Figure 3: AFB



## COVID Emergency Rental Assistance (CERA)

The COVID Emergency Rental Assistance (CERA) program helps renters that have fallen behind on their rent or utilities during COVID remain stably housed by catching up on their rent and utility bills. Eligible renter households will work with their local service agency to apply for the program. If eligible, payments will be made to their landlord or utility company so that they can remain safely housed.

#### Services Offered

Rental Assistance including payment of rent arrears and future rent payments Utility assistance for electric, heat (any fuel source), water and sewer

#### Who is Eligible?

- Tenant's household income must be under 80% of the Area Median
- Tenant must have a COVID related hardship such as qualifying for unemployment, experiencing a reduction in income, incurring significant costs or other financial hardship directly or indirectly related to the coronavirus outbreak
- Tenant must demonstrate a risk of experiencing homelessness or housing instability as evidenced by a past due rent or utility notice

### How to Apply

- Please go to www.michigan.gov/cera to find the local service agency for your county

### For more information

- More program information is at www.michigan.gov/cera

Figure 4: HMFR



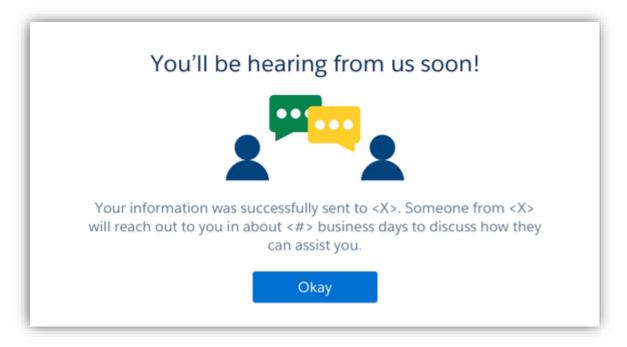


Figure 5: Self-Referral

# Hi <Client First Name>,

Your information was successfully sent to <Organization Name>. Someone will reach out to you in about <X> business days to discuss how they can assist you.

# Thanks, MI Bridges Team

Figure 6: Self-Referral



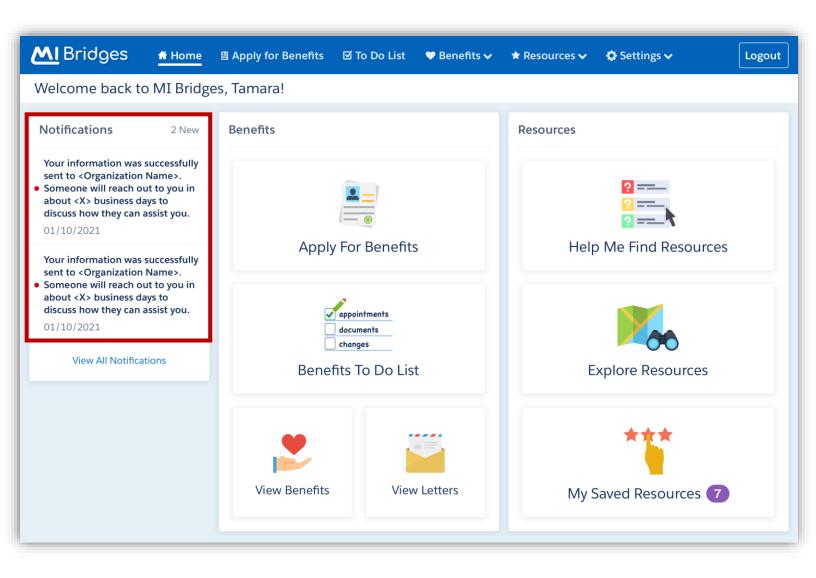


Figure 7: Self-Referral



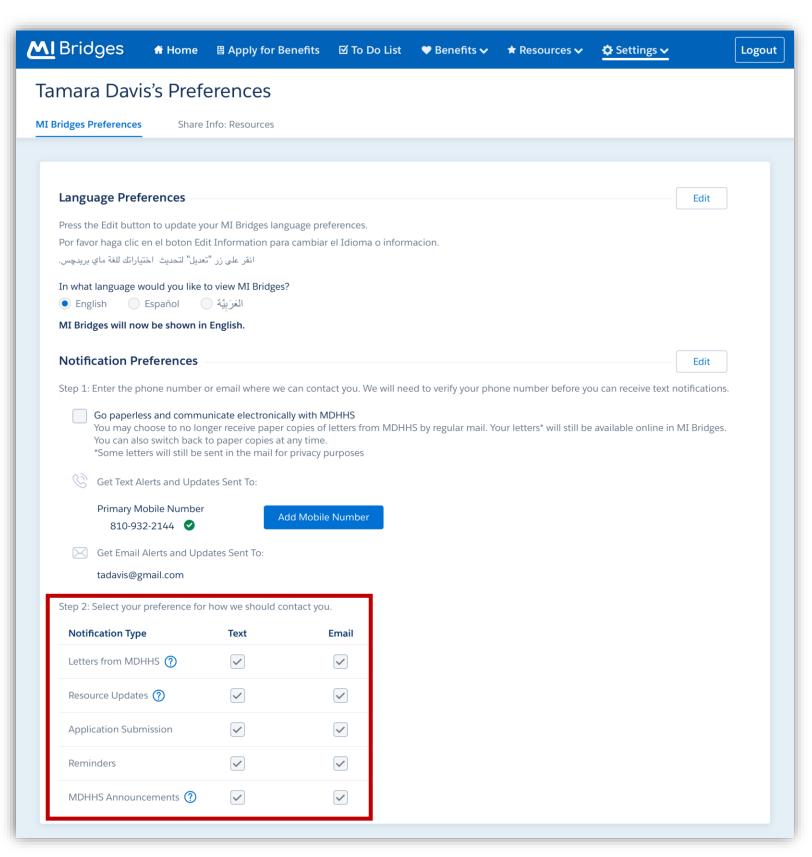


Figure 8: Correspondence | Preferences